

Laguna Elementary School

5001 North Shannon Road • Tucson, Arizona 85705 • (520) 696-8450 • Fax (520) 690-5616

October 7, 2020

Laguna Families,

Thank you so much for the support you have given your children and their teachers to get the school year started in this nontraditional teaching and learning environment. As we transition to returning to campus, our priority is the safety of our students and staff. Flowing Wells has created a flexible, responsible, and comprehensive plan for the return to school that focuses on mitigating the spread of the virus while providing high quality instruction for our students.

The FW hybrid instruction format will allow students to receive in-person learning every day during a 2.5 hour AM or PM session. Your child will be assigned to either the AM or PM group and will attend school at the same time each day. Students will participate in specials, interventions, and extension assignments remotely from home during the other half of the day. Having approximately half of the students on campus at a time will allow us to socially distance students to the greatest extent possible in order to limit the spread of COVID-19 infections.

AM In-Person Hybrid Schedule

7:30 – 8:00AM: Arrive at school (Bus/parent drop off)

8:00 – 10:30AM: In-person instruction with classroom teacher; emphasis on core subjects

10:30 – 11:10AM: Lunch, recess, and dismissal (Bus or parent pick-up)

12:10 – 2:10PM: Remote Specials (Music or PE), Remote Interventions, Self-paced science activities, Extension assignments from the teacher

PM In-Person Hybrid Schedule

8:00 – 10:00AM: Remote Specials (Music or PE), Remote Interventions, Self-paced science activities, Extension assignments from the teacher

10:30 – 11:00AM: Arrive at school (Bus/parent drop off)

11:00 – 11:40AM: Lunch and recess

11:40AM – 2:10PM: In-person instruction with classroom teacher; emphasis on core subjects

2:10PM: Dismissal (Bus/parent pick-up)

Parent pick up and drop off will take place at the east gate of the north parking lot. When dropping off or picking up your child, please stay in your vehicle. We will walk your child out to your car.

The first day of school in the hybrid schedule is **Thursday, October 22nd**. We can't wait to see our students! The school grounds will open at 7:30 am each day, students should not arrive before this time as there is no supervision on campus. Breakfast will be served in a "grab and go" format starting at 7:30am.

Buses will run early morning, late morning, and afternoon routes to accommodate both AM and PM students. Your child's bus route and bus stop information can be found online at www.laguna.flowingwellsschools.org/quick_links, select Bus Schedule.

Bus seating will be spaced out as much as possible, and windows will be opened to provide for air circulation. Parents are encouraged to provide their own transportation if at all possible.

Before students may attend school in the hybrid schedule, parents will be required to sign the Flowing Wells School District COVID-19 Waiver, Release, and Assumption of Risk form. Please sign and return this document to your school's front office as soon as possible.

The following includes important information about mitigation strategies, safety, and cleaning procedures:

Arrival, Dismissal, and Meals

- Upon arriving at school, students will have their temperatures taken.
- Parent drop off will take place at the east gate of the north parking lot. Walkers and Bus drop off will take place at the front of the school.
- Parent pick up will take place at the east gate of the north parking lot. Bus pick up will take place at the front of the school.

- Students may bring their own meals to school.
- Breakfast and lunch seating will be available both inside and outside to ensure students are 6 feet apart while eating meals.
- AM students may stay for lunch and recess on campus, or they may take their lunches with them to eat at home. PM students may come for lunch and recess on campus, or they may eat lunch before they arrive at school.

Classrooms

- Students and teachers will be expected to wear masks during class time. If students do not have a mask, one will be provided for them. Staff will establish times to take "mask breaks" as needed while ensuring that students maintain physical distancing of six (6) feet.
- Desks, tables, and other high touch surfaces will be disinfected between AM and PM sessions.
- Students will wash their hands or use hand sanitizer upon entry to each classroom and after sneezing, coughing, or blowing nose.
- Students will be seated 6 feet apart in traditional rows, with each student facing the front of the room. In rooms with table groups, chairs will be arranged so all students are facing the front of the room. Desks and tables will be spaced as far apart as possible.
- To the extent possible, teachers will minimize the sharing of materials by students. In situations where materials or equipment must be shared or reused class after class, the teacher will disinfect those items between uses, or students will clean their hands before and after use.
- Teachers will avoid communal storage of items such as lunchboxes, backpacks, etc.
- Students are asked to bring their own water bottle each day to school.
- All classrooms will be stocked with PPE and cleaning supplies.

Student Health and Health Office Procedures

- Prior to school each day, parents must assess the wellness of their children. Parents must keep a child at home if he/she feels sick with symptoms of fever of 100.4 or higher, shortness of breath, cough, vomiting, or new loss of taste or smell, muscle aches, diarrhea, headache, fatigue, sore throat, congestion or runny nose.
- At the start of each school day, staff will take student temperatures as they enter campus or the classroom. Students with a temperature of 100.4 or higher will be sent to the Health Office.
- If while at school, the student has symptoms of fever of 100.4 or higher, shortness of breath, cough, vomiting, or new loss of taste or smell, muscle aches, diarrhea, headache, fatigue, sore throat, congestion or runny nose, the student will be isolated and sent home. If symptoms are vague, for example a runny nose or headache with no other symptoms, the health office assistant will contact the parents to inquire whether the student has had any other symptoms or if there have been any COVID-19 exposures in the home. Based on each individual situation and the parent's explanation of symptoms, a determination will be made as to whether the student returns to class.
- PLEASE NOTE: If a student is sent home with COVID-like symptoms, he or she will be required to isolate at home for a minimum of 10 days. However, if parents produce either a negative COVID-19 test, or a doctor's note indicating an alternate diagnosis, the student may return to school once they have been fever free for the most recent 24 hours.

School-wide Procedures

- We request that only essential visitors enter the front office and wear a mask upon entering campus.
- There will be no volunteers allowed on campus at this time.
- All field trips have been postponed until further notice.
- School-wide events, performances, assemblies, and programs have been cancelled until further notice.

Thank you again for your continued support as we transition back into the classroom. Please do not hesitate to contact me if you have any additional questions or concerns.

Sincerely,



Alan Schmidt
Principal, Laguna Elementary
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